

## **Supplier Minimization Policy**

**Policy Adopted: 2012**

**Policy Updated:2024**

### **Purpose**

Galgotias University is committed to fostering responsible, sustainable, and ethical procurement practices. We aim to minimize the environmental and social impact of our supply chain while ensuring that the products and services we procure meet the highest quality standards. This policy sets clear expectations for our suppliers, ensuring they align with our values of sustainability, ethical practices, and social responsibility.

### **Scope**

This policy applies to all suppliers providing goods and services to Galgotias University, including equipment, stationery, building materials, and any other products or services.

### **Supplier Selection and Evaluation**

**Ethical and Sustainable Practices:** We prioritize suppliers who demonstrate a strong commitment to ethical business practices, sustainability, and social responsibility. Suppliers must comply with labor laws, environmental regulations, and contribute to the betterment of the community.

**Quality Standards:** All suppliers must meet or exceed the quality standards set by the university for their respective goods and services. Regular performance evaluations will be conducted to monitor and ensure that quality benchmarks are maintained.

**Local Sourcing:** Whenever feasible, Galgotias University will prioritize sourcing from local and regional suppliers to strengthen community development, reduce transportation-related environmental impact, and support regional economies.

### **Environmental Impact Reduction**

**Environmental Compliance:** Suppliers must adhere to all relevant environmental laws, standards, and regulations. We encourage suppliers to adopt eco-friendly practices, such as reducing emissions, waste, and energy consumption in their operations.

**Sustainable Packaging:** Suppliers should minimize packaging and use eco-friendly materials, avoiding single-use plastics and non-recyclable packaging whenever possible.

**Energy Efficiency:** We encourage our suppliers to provide energy-efficient products and services, which align with our commitment to reducing the environmental footprint of the university.

### **Social Responsibility**

**Labor Standards:** Galgotias University expects its suppliers to treat their employees fairly, providing safe working conditions, equitable pay, and benefits that comply with labor laws and ethical employment practices.

Diversity and Inclusion: We strongly encourage suppliers to foster diverse work environments, promoting gender equality and inclusivity in their workforce.

### **Compliance and Auditing**

Galgotias University reserves the right to conduct regular audits and reviews of suppliers to ensure adherence to the terms of this policy. Suppliers are required to cooperate fully during these audits and provide any necessary documentation.

### **Training and Awareness**

To ensure all relevant stakeholders are aligned with this policy, Galgotias University will provide ongoing training and resources for staff and suppliers. This will help raise awareness of the importance of sustainable procurement and ensure compliance across the supply chain.

### **Continuous Improvement**

Galgotias University is committed to continuously improving its procurement processes and practices. We will actively collaborate with our suppliers to identify innovative solutions and best practices that reduce the environmental and social impacts of our supply chain.

### **Communication**

This policy will be communicated to all relevant stakeholders, including university staff, suppliers, and the public. It will be readily available on the university's website and shared with all suppliers as part of the onboarding process.

### **Non-Compliance**

Suppliers who fail to meet the expectations outlined in this policy may face consequences, including the termination of their business relationship with Galgotias University. Continuous non-compliance will not be tolerated and may result in further actions.

### **Conclusion**

Galgotias University is dedicated to fostering a sustainable future through responsible procurement practices. This Supplier Minimization Policy reflects our commitment to minimizing the environmental and social impact of our supply chain while ensuring the delivery of high-quality products and services. By working together with our suppliers, we strive to achieve a more sustainable, ethical, and responsible procurement framework that benefits both the university and the broader community.